



# Happy Holidays



## Downtown Parade of Lights

Saturday, December 17, 2011

Parade begins at 6:30 pm

### Official Entry Form

The Downtown Tucson Partnership welcomes your participation in this year's parade. To enter the parade, please read the general rules below and fill out the included entry form, sign and return it to: Parade of Lights, Downtown Tucson Partnership at PO Box 27210, Tucson, AZ 85726.

Applications and payment **MUST** be received by  
Wednesday, November 30, 2011.

Once your entry is received and approved, you will receive your staging information via telephone and email during the week of December 5, 2011. If your application is rejected, you will be notified immediately.

All entries are eligible to win prizes. A panel of judges will make its selection before the parade begins. Please see Judging Information listed on the next page. Each winning entry will have a banner to proudly display along the route. The categories are:

- Grand Marshal's Award** (Best Entry Overall) \$500 Award
- Presidio Award** (Best Business Entry) \$250 Award
- Bright Horizon Award** (Best Youth Entry) \$250 Award
- Pioneer Award** (Best Use of Historical or Cultural Theme) \$250 Award
- Holiday Spirit Award** (Best Use of Lights) \$250 Award
- Harmony Award** (Best Musical Group) \$250 Award



Downtown Parade of Lights is brought to you by the Downtown Tucson Partnership.  
Find more information about Downtown Tucson at [www.DowntownTucson.org](http://www.DowntownTucson.org).

### General Rules

In order to maintain and enhance the quality of the parade and to ensure the safety of the participants and spectators, the following rules must be followed:

1. **NO Santa or Mrs. Claus** with your entry. This is to ensure that we have only one Santa and Mrs. Claus, so as not to confuse small children.
2. Your entry **MUST** include the use of lights. Glow sticks, solar powered or battery operated pins, LEDs or flashlights are acceptable. Marching bands are exempt from this rule.
3. Maximum height allowed for any entry is 13.5 feet. Anything higher cannot safely navigate the streets.
4. Weapons (real or simulated), fireworks or any items that make loud or sudden noises, are not permitted.
5. For safety reasons, throwing candy or giveaway items from your float, vehicle, or walkers is not permitted.
6. Use of alcohol, tobacco or drugs is strictly prohibited. Reference, inference, or promotion of the use of alcohol, tobacco or drugs is not permitted.
7. Unauthorized solicitation of any kind is not permitted.
8. Children (up to the age of 18) involved in the parade must be accompanied and supervised by an adult at all times.
9. No one will be allowed to enter the parade after **Wednesday, November 30**. Late applications will not be accepted.
10. The decision of the judges is final. Prize winners will be notified the evening of the parade. Judges for the parade awards are not DTP staff.
11. Due to insurance liability, horses are not allowed in the parade.
12. Automobiles are allowed in the parade, and drivers are required to drive slowly and obey all traffic laws.
13. Any pets in the parade must be on a leash or properly secured on the float or vehicle to avoid injury.

### Staging Information

Staging takes place in Armory Park Neighborhood south of Downtown. Please be respectful to those who live within the area. Staging streets are 13<sup>th</sup> Street to 17<sup>th</sup> Street, East of 6<sup>th</sup> Avenue to 5<sup>th</sup> Avenue on the north and south sides of the streets. Please acquaint yourself with this area to assist with your staging the day of the parade. Entries begin to line up at 4pm in order to be ready for judging which begins at 5:30pm. If you are not in your staging area at 5:30pm you will not be able to participate in the parade.

### Judging Information

Judging will begin at 5:30pm. Your entry needs to be ready for presentation at this time, with your entry lit. If your entry is not ready at 5:30pm you may not be considered for the awards.

**The parade starts moving promptly at 6:30pm sharp!**

**All applications must be submitted by Wednesday, November 30, 2011.**

**Late applications will not be accepted.**

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ Email address: \_\_\_\_\_

**Entry fees must accompany entry form.**

Sign and return the completed entry form with payment to:

Parade of Lights  
Downtown Tucson Partnership  
PO Box 27210  
Tucson, AZ 85726

All applications will be reviewed by the Downtown Tucson Partnership for appropriateness and compliance with the parade and its rules as stated in this application. The committee reserves the right to reject any application due to safety factors or failure to comply with the parade rules. The parade entrant, sponsoring organization and entry participants agree to waive liability and hold harmless the Downtown Tucson Partnership or its members and/or sponsors for any damage or injury, including death to participants and/or animals, and/or damage to any float or vehicle.

By signing this application, it is acknowledged that the rules have been reviewed as contained in this brochure, and that the liability waiver is acceptable.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Entry Description**

Questions? Please contact Brandi Haga at (520) 837-6504 or by email at [brandi@downtowntucson.org](mailto:brandi@downtowntucson.org).

Title/Theme of Entry: \_\_\_\_\_ # of Participants in Entry: \_\_\_\_\_

Please describe your entry in detail, and tell us about your organization. This info will be used by the parade emcee to announce your entry. (Attached additional sheets if necessary)

---

---

---

---

Please mark which category your entry falls under and provide the requested information where applicable.

<b>Entry Type</b> (Check one per entry):	<b>Fee:</b>
<b>Floats:</b> _____ Non-profit or community organization	\$50.00
_____ Local Commercial Entry (fewer than 25 employees)	\$75.00
_____ Local Commercial Entry (25 or more employees)	\$100.00
_____ National Commercial Entry (non locally based company)	\$150.00

Total length of float entry in feet (include vehicle pulling float): \_\_\_\_\_  
(A float is a decorated platform, either built on a vehicle or any vehicle pulling a trailer or flatbed)

<b>Vehicles:</b> _____ Vehicle up to 15 feet, <i>per vehicle</i>	\$30.00
_____ Motorcycle(s), <i>per group of ten</i>	\$30.00
_____ Vehicle more than 15 feet, <i>per vehicle</i>	\$50.00
_____ Commercial auto, truck, or RV	\$75.00

Total number of vehicles in your group: \_\_\_\_\_  
Total length of all vehicles in feet: \_\_\_\_\_

<b>Walking:</b> _____ Walking or costumed entry	\$25.00
_____ Company mascot	\$35.00
_____ Dance/Gymnastic/Twirling	\$45.00
_____ Commercial walking group	\$50.00

Total number of people walking: \_\_\_\_\_  
Will you have animals with your entry? \_\_\_\_\_ If so, how many and what kind? \_\_\_\_\_

<b>Musical:</b> _____ Marching Band	No Fee
_____ Other musical group (majority of the group must be live musicians)	No Fee

Total number of people in your musical group: \_\_\_\_\_